

PTO BYLAWS

<p>Article 1</p> <p>The name of this organization shall be the Kennedy Parent-Teacher’s Organization.</p>	<p>Name</p>	<p>Article 6</p> <p>Section 1. Meetings shall be set by the board in September for the School Year and additional meetings scheduled as appropriate.</p> <p>Section 2. The April meeting shall be designated as the Annual Meeting. Officer reports and standing committee reports will be given.</p> <p>Section 3. The PTO Executive Board meetings will be announced and open to persons with special concerns they wish to discuss prior to the next open scheduled meeting.</p> <p>Section 4. The Executive Board will meet monthly prior to the scheduled PTO meeting to set agenda, and prioritize concerns based on the Kennedy mission and PTO purposes.</p>	<p>Meetings</p>
<p>Article 2</p> <p>The purpose of this organization shall be to promote and encourage communications between parents, teachers, administration and community as well as promote the mission of Kennedy School.</p>	<p>Purpose</p>	<p>Article 7</p> <p>Section 1. Committees shall be appointed as the need arises.</p> <p>Section 2. The president shall be an ex-officio member of all committees.</p> <p>Section 3. The Executive Board shall prepare and/or review the duties of the committees at least once a year and present recommendations for change.</p>	<p>Committees</p>
<p>Article 3</p> <p>Section 1. Membership shall be open to parents, legal guardians, and faculty of students enrolled at Kennedy Elementary School.</p> <p>Section 2. The organization’s fiscal year shall be from May 1 to April 30.</p>	<p>Membership</p>	<p>Article 8</p> <p>Parliamentary Authority</p> <p>Roberts Rules of Order, Newly Revised, shall govern all matters not covered these Bylaws.</p>	
<p>Article 4</p> <p>Section 1. The officers shall be president, vice-president, secretary and treasurer with co-officership being acceptable.</p> <p>Section 2. The officers shall be chosen annually at the April meeting. Chosen officers shall have May training and assume duties June 1.</p> <p>Section 3. In the event of a vacancy occurring in an office a replacement will be chosen by vote at the next meeting.</p>	<p>Officers</p>		
<p>Article 5</p> <p>Section 1. This board shall consist of the officers of the organization, a teacher representative and the principal.</p> <p>Section 2. Major proposals of the PTO Executive Board shall be shared with Kennedy families by letter or in open meetings.</p> <p>Section 3. A quorum for the board shall be five.</p>	<p>The Executive Board</p>		